

DEMAREST BOARD OF EDUCATION

COW & REGULAR MEETING MINUTES

County Road School - Library
July 18, 2017
6:30 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. President Holzberg read the following announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

- C. Roll Call: Alevrontas, Cantatore, Governale, Verna, Holzberg.
Absent: Kirtane, Woods
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator and Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
1. Personnel matters
 2. Innisfree update
 3. Negotiations update
- B. It was moved by Alevrontas, seconded by Governale and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

III. REOPEN PUBLIC MEETING

- A. It was moved by Alevrontas, seconded by Governale to reopen the Regular Meeting to the public at 7:00 P.M.
- B. Roll Call: Alevrontas, Cantatore, Governale, Verna, Holzberg.
Absent: Kirtane, Woods
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator and Board Secretary

IV. PLEDGE OF ALLEGIANCE

President Holzberg led the flag salute.

V. APPROVAL OF MINUTES OF THE MEETINGS

It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to approve:

- June 20, 2017 COW/Regular and Executive Meeting Minutes

VI. CORRESPONDENCE

Board Secretary Perez reviewed this month's correspondence.

- Borough of Demarest newsletter distribution
- NJSBA – Board member Sheila Verna completed online training; Governance IV: Legal update
- Bergen County Interim Executive County Superintendent approved new contract for Michael Fox.

VII. BOARD PRESIDENT'S REPORT

None at this time

VIII. SUPERINTENDENT'S REPORT

None at this time

IX. OTHER REPORTS/PRESENTATIONS

None at this time

X. REVIEW OF AGENDA

- A. Board members reviewed the items.

There was no motion for public discussion being no one from the public was present.

XI. ACTIONS

A. Instruction – Staffing

1. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the employment of the following, as substitute teachers, for the 2017/2018 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

- Elvia Acosta
- Kathy Zinn

2. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to rescind May 18, 2017 approval of Racheal Shuldman, (.5) Speech and Language Therapist, MA, Step 1*, based on the 2016-2017 guide, for the 2017-2018 school year, as recommended by the Chief School Administrator.

* Salary and step will be adjusted upon conclusion of negotiations with the Demarest Board of Education.

3. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve Dana Bach Lindbloom, (.6) Speech and Language Therapist, MA, Step 1*, based on the 2016-2017 guide, for the 2017-2018 school year, as recommended by the Chief School Administrator.

* Salary and step will be adjusted upon conclusion of negotiations with the Demarest Board of Education.

4. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve Heather Urban, (.625) DMS Music Teacher, MA, Step 7*, based on the 2016-2017 guide, for the 2017-2018 school year, as recommended by the Chief School Administrator.

* Salary and step will be adjusted upon conclusion of negotiations with the Demarest Board of Education.

5. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the following stipend position for the 2017/2018 school year. Stipend to remain at 2016/2017 level and will be adjusted upon conclusion of negotiations with the Demarest Education Association, as recommended by the Chief School Administrator:

Girls Volleyball, S. McBride	\$ 2122.33
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B. Instruction – Pupils/Programs

1. It was moved by Alevrontas and seconded by Governale and approved by unanimous roll call vote of all those present to approve the following contracts with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for the 2017/2018 school year, as recommended by the Child Study Team.

Student ID	Level of Service	Cost
3421005687	Level 4	\$14,300.00
8491500919	Level 2	\$ 4,500.00

2. It was moved by Alevrontas and seconded by Governale and approved by unanimous roll call vote of all those present to approve the following out of district student placements and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2017/2018 extended school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1 to 1 Aide	Transportation	Term
8257220052	Region III	\$1,450.00	No	No	7/5-7/31
3426341953	Region III with related services	\$1450.00	No	No	7/5-7/31
5345952464	Valley Program with related services	\$6719.09	No	Yes	7/5-7/31
3664912243	Valley Program with related services	\$6719.09	No	Yes	7/5-7/31

3. It was moved by Alevrontas and seconded by Governale and approved by unanimous roll call vote of all those present to approve the Demarest Middle School athletic schedules for the 2017/2018 school year as attached, as recommended by the Chief School Administrator.

4. It was moved by Alevrontas and seconded by Governale and approved by unanimous roll call vote of all those present to approve a non-domiciled tuition agreement with the parents of student #1909277958 for their child to attend 6th grade at Demarest Middle School for the 2017/2018 school year at an annual rate of \$19,258.00, as recommended by the Chief School Administrator.

5. It was moved by Alevrontas and seconded by Governale and approved by unanimous roll call vote of all those present to approve the following out of district student placements and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2017/2018 school year and extended school year, as recommended by the Child Study Team.

Student ID	School/Program	Tuition	1 to 1 Aide	Transportation	Term
5117160620	Valley Program	\$73,910.00	No	Yes	7/1-6/30
9343502284	Valley Program	\$73,910.00	No	Yes	7/1-6/30
9713718190	TIP Program	\$46,227.00	No	Yes	7/1-6/30
5345952464	Northvale	\$27,968.00	Yes	Yes	9/1-6/30
3426341953	Harrington Park	\$23,113.00	No	Yes	9/1-6/30
3640489432	Valley Program	\$73,910.00	No	Yes	7/1-6/30
3364503528	TIP Program	\$42,024.55	No	No	9/1-6/30
1798756709	TIP Program	\$46,227.00	No	Yes	7/1-6/30
8009320418	Valley Program	\$73,910.00	No	No	7/1-6/30
7066702672	Valley Program	\$73,910.00	Yes	Yes	7/1-6/30
5049762465	Valley Program	\$73,910.00	Yes	No	7/1-6/30
5246552114	The Craig School	\$44,520.00	No	No	9/1-6/30
234572744	Valley Program	\$67,190.91	No	Yes	9/1-6/30
7389542612	Valley Program	\$73,910.00	Yes	Yes	7/1-6/30
8491500919	Valley Program	\$73,910.00	No	No	7/1-6/30

C. Support Services – Staffing

1. It was moved by Cantatore and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve the following classroom aides, not to exceed 29 hours per week, for the 2017/2018 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. c. 116 (revised 6/30/98). Salary and step to remain at 2016/2017 level and will be adjusted upon conclusion of negotiations with the Demarest Education Association, as recommended by the Chief School Administrator.

Name	School	Student/Class
Nancy Gillmer	Luther Lee Emerson	LLD class
Virginia Misa	County Road School	Pre-K class
Jullian Lyons	County Road School	9827737115
Monica Alvarez	Northvale School District	5345952464

D. Support Services – Board of Education

1. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve the Borough of Demarest's request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

Day and Time	Dates	Location
Wednesday 6:30-9:30	7/12, 7/19, 7/26, 8/2, 8/9, 8/16	LLE Gym

2. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to accept and submit to the NJDOE, the Electronic Violence and Vandalism Report (EVVRS) 2016/2017 end of year report, as recommended by the Chief School Administrator.

3. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to accept and submit to the NJDOE, the Harassment, Intimidation and Bullying Report, for the 6 month period from January 1, 2017 through June 30, 2017, as recommended by the Chief School Administrator.

4. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to rescind current contract with Michael Fox, Superintendent as of June 30, 2017.

5. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to award contract to Michael Fox as Superintendent of the Demarest School District effective July 1, 2017 through June 30, 2022, as approved by the Executive County Superintendent of Schools.

6. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present Move to approve the District Statement of Assurance (SOA) Comprehensive Equity Plan (as on file in the Superintendent's office) for the 2017-2018 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

7. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve payment application #1 in the amount of \$6,650.00 for the County Road School Unit Ventilator and Casework Replacement Project, NJDOE # 03-1070-030-16-1000, to Industrial Cooling Corporation, as reviewed by EI Associates and as recommended by the Chief School Administrator.

8. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve district bus route 1-2018 for the 2017/2018 school year, as recommended by the Chief School Administrator.

9. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve the attendance of Meaghan Williams, Nurse, at the NJAAP School Health Conference to be held on October 18, 2017 at The Palace at Somerset Park, Somerset, NJ with a registration cost of \$175.00 and meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator

10. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve rates for Pre-K before and after-care for the 2017-2018 school year, as recommended by the Chief School Administrator:

Time(s)	Fee(s)
7:45 – 8:15	\$20.00/ month
2:30 – 4:00	\$60.00/ month
7:45 – 8:15 and 2:30 – 4:00	\$80.00/ month

11. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to rescind June 20, 2017 approval of Sally Marsich as the substitute teacher caller at the rate of \$4,500 for the 2017/2018 school year, as recommended by the Chief School Administrator.

12. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve technology shared service agreement with Northern Valley Regional High School for the 2017/2018 school year at a cost of \$66,300.00, as recommended by the Chief School Administrator.

13. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve The Main Lock Shop, as they provided the most reasonable quote, to re-key the districts three buildings, at a cost not to exceed \$29,086.00, as recommended by the Chief School Administrator.

14. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve Nurobay Corporation, as they provided the most reasonable quote, to make repairs and upgrades to the district camera security systems, at a cost not to exceed \$9,940.00, as recommended by the Chief School Administrator.

15. It was moved by Verna and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve payment application #1 in the amount of \$15,981.85 for the Luther Lee Emerson School Boiler Installation Project, NJDOE # 03-1070-050-17-1000, to Pennetta Industrial Automation, as reviewed by EI Associates and as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present to confirm the June 23, 2017 payroll in the amount of \$378,326.07.

2. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present to confirm the June 30 supplemental payroll in the amount of \$72,277.11.

3. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present to confirm the July 15, 2017 payroll in the amount of \$73,963.70

4. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve the June 30, 2017 in office checks in the amount of \$308,314.26

and June 30, 2017 budget checks in the amount of \$59,081.75 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 353,924.73
12 Capital Outlay	\$ 5,382.00
20 Special Revenue Funds	\$ 34.00
60 Enterprise Funds	\$ 8,055.28
Total Bills:	\$ 367,396.01

5. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve the July 18, 2017 budget checks in the amount of \$421,922.83 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 321,551.51
12 Capital Outlay	<u>\$ 100,371.32</u>
Total Bills:	\$ 421,922.83

6. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of June 30, 2017, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

7. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present to acknowledge receipt of the May Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

9. It was moved by Governale and seconded by Alevrontas and approved by unanimous roll call vote of all those present to confirm the following budget transfer for June 2017:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-218-890	Guidance Other Objects	\$ 75
11-000-222-600	Educational Media Services Supplies & Materials	840
11-000-230-610	General Administration General Supplies	50
11-000-240-600	School Administration General Supplies	7,610
11-000-251-590	Central Services Misc Purchased Services	300
11-000-262-520	Custodial Services Insurance	2,150
11-000-263-610	Care & Upkeep of Grounds General Supplies	4,225
11-800-330-592	Community Service Misc Purchased Services	<u>252</u>
		\$ 15,502

<u>To:</u>	<u>Account</u>	<u>Amount</u>
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11-000-218-104	Guidance Salaries Other Professional Staff	\$	75
11-000-222-101	Educational Media Services Salaries		840
11-000-230-630	General Administration BOE In-House Supplies		50
11-000-240-103	School Administration Salaries Principals		7,610
11-000-251-592	Central Services Advertising		300
11-000-262-420	Custodial Services Clean, Repair & Maint		300
11-000-262-490	Custodial Services Other Purchased Property Svcs		1,850
11-000-263-420	Care & Upkeep of Grounds Clean, Repair & Maint		4,225
11-800-330-105	Community Service Salaries		<u>252</u>
		\$	15,502

F. Other

1. It was moved by Alevrontas, seconded by Verna and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, August 15, 2017, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XII. REPORTS

None at this time

XIII. PUBLIC DISCUSSION

There was no motion for public discussion being no one from the public was present.

XIV EXECUTIVE SESSION

A. There was no motion to enter the Executive Session.

XV. ADJOURNMENT

A. It was moved by Verna, seconded by Alevrontas and approved by unanimous voice vote to adjourn the meeting at 7:31 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary